

Dear Food Vender,

As the Champaign County Freedom Celebration draws near, we would like to take this opportunity to invite you to participate in the event. We are seeking food vendors to operate along the parade route and during the evening fireworks celebration. In past years, concessionaires have experienced strong profits from a relaxed, happy, and hungry crowd. Just think how much your business could benefit by participating in this year's Champaign County Freedom Celebration! Please see below for important information:

Dates and Times

This year's Freedom Celebration will be held on Friday, July 4th. *In the case of inclement weather, the parade and the evening celebration will be canceled in the event of inclement weather.* The parade will begin at 1:05pm and will end at approximately 3:30pm. All food vendors must have their units in place along the parade route by 9:30am. Following the completion of the parade, food vendors must move to their assigned locations for the evening program. The evening program begins at 7:00pm and will continue until approximately 10:00pm. Food vendors are required to participate in the parade and the evening program and must stay in operation until the conclusion of the evening program. All vendor location will be determined by the Champaign County Freedom Celebration committee, and will be assigned by July 1, 2008.

Fees

Single Unit, Fixed location - \$150.00

Two Units, Fixed location - \$250.00

Walk Unit Affiliate with Paid Fixed Unit - \$50.00 (in addition to fee for fixed unit)

Walk Unit, Independent - \$125.00

A \$50.00 non-refundable deposit is required at the time of application. Please note that spaces are limited, so please register early. If there is not a spot available at the time of application, you will be issued a full refund. **The remaining balance must be paid in full by June 25, 2008. Failure to comply could prohibit the food vender from participating in the event.**

Electricity

The Champaign County Freedom Celebration is unable to provide food vendors with power, water, supplies, and/or any other support material. Food vendors are required to supply all necessary power and equipment.

Permits

All food vendors are required to obtain/show proof of the appropriate health and vending permits necessary to operate at the Freedom Celebration. **A copy of this permit must be provided to the Champaign County Freedom Celebration Committee by June 25, 2008. Failure to comply could prohibit food vendors from participating in the event.** These permits must be appropriately displayed for the duration of the event.

U of I Health Department contacts - Patricia Kurst @ 333-1106 for charitable groups or Mark Briggs @ 333-4660 for commercial business for food safety.

Champaign Urbana Public Health Department can be contacted @ 352-7961.

Insurance

All food vendors are required to obtain liability insurance that names "Champaign County Freedom Celebration Committee, Inc.". "The City of Champaign", "The University of Illinois", "Parkland College"

and "Champaign Park District" as additional insured. The dates of coverage should be Wednesday, July 4th. **A copy of this insurance coverage must be provided to the Champaign County Freedom Celebration committee by June 25, 2008. Failure to comply could prohibit food vendors from participating in the event.**

Beverages

The Champaign County Freedom Celebration Committee will permit vendors to sell bottled water, ice tea and lemonade. These must be purchased from the Freedom Celebration Committee. The cost will be the same to you as the purchase price from Pepsi. The selling price will be the same price set by the Committee for all of the vendors. Let me know if you are interested in selling any bottled products with your application and I will stop after the 5k run to deliver. (water \$17.40/24, lemonade and tea \$17.40/24) There will not be a refund for unused products. I will have some extra product on hand for restocking. A check will be made for product not purchased through the Committee.

Delivery will be on the day of the parade after the 5k race/walk. If restocking is needed for the evening show it will be done in the afternoon. These are the only beverages that food vendors will be allowed to sell. The beverage agreement is not finalized for who has poring rights with the University of Illinois. Checks will be made through the day and evening. If you feel you have a product that is not a direct competitor with is being sold, we would be happy to discuss other options.

The evening show is at Dodd's Park which is located just east of Parkland College in Champaign. The park itself is Champaign Park District territory which has Pepsi as their exclusive beverage vendor. Parkland College does not have a contract with either company. The Champaign County Freedom Celebration Committee will be the exclusive vendor with Pepsi products as outlined above (water, lemonade tea). If you would like to sell bottled products during the evening show it must be purchased through the committee and sold for the same price at all locations.

Pizza

Papa John's Pizza is a sponsor of this event, and will be selling pizza at this event.

I hope you will consider participating in the Champaign County Freedom Celebration. For your convenience, I have enclosed a vender application with this letter. Please note all application must be received by Monday June 25, 2007 Spaces are limited, however, so please apply early, Please feel free to contact me via telephone at 217-351-5339, 217-621-7689 or via e-mail at bethf@soltec.net with any question or comments. I look forward to working with you at the Champaign County Freedom Celebration! The 3rd and 4th I am only available at 217-621-7689

Sincerely,

Beth Funk
Vendor Coordinator / Assistant Concession Coordinator
Champaign County Freedom Celebration

Champaign County Freedom Celebration Vendor Application - 2008

Contact Information: Please Print

Vendor Name: _____

Contact Person: _____

Address: _____

City: _____ State: _____ Zip: _____

Phone: _____ E-Mail: _____

Unit Information

Number of Fixed Units: _____

Number of Walking Units: _____

List the size of your Concession Units:

#1 _____ feet by _____ feet

#2 _____ feet by _____ feet

Menu Selection

Food only, no outside beverage allowed.

A \$50.00 deposit is required at the time of application to reserve your spot. Upon receiving your application, a contract will be sent to you, indicating your remaining balance. All payments must be made by Monday June 25, 2008. Failure to comply may prohibit you from participating in the event.